



November 2015

Dear Candidate

LEARNING ASSISTANT: LEVEL 2
Temporary until 19th July 2016 (pending staffing review)
Term Time, 11 hours per week (2 days)
NJC SCP 8- 10 £13,871- £14,338 (£3,498– £3,616 pro rata)
Required as soon as possible

Thank you for your interest in the post of Learning Assistant L2 in this school. I am happy to send you an application form along with some details of the post. I hope you find it of interest and will use it in preparing your application.

The successful applicants will be expected to have good communication skills and the ability to understand, build and maintain successful relationships with students, treating them consistently, with respect and consideration, and demonstrate concern for their development as learners. Teaching qualifications are not required, but experience of working with children would be an advantage.

The school is committed to safeguarding and promoting the welfare of children. To ensure that this is achieved we expect all employees and volunteers to share this commitment and staff will be recruited and selected in line with safer recruitment policy and practice. The successful applicant will undertake an enhance DBS check.

Completed application forms and supporting letter should be returned to Mrs Jane Ledson, Principal's Personal Assistant, by Wednesday, 2nd December 2015.

Yours sincerely

Mr Ian Young
Principal